



Participatory Partnerships for Community Development

Monthly Progress Report

[January 2017]

Submitted by

[Programme Manager]

For



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EXECUTIVE SUMMARY

Communication Subcommittee meeting: The meeting held on January 24, 2017 at PPCD Office, Warri, Delta State with representatives from all the NGOs. Some of the key issues discussed include:

The action items from the previous meeting, reports of 2016 RDCs' communication activities (achievements and challenges), inclusion of radio programme in RDCs' 2017 workplans. The meeting also discussed other activities such as the training for RDCs on 'Radio presentation and Social Media', the format that would be adopted by the RDCs for the radio programmes and some items identified through the ongoing 'GMOU Way forward' etc. In attendance were: PPCD (5), PIND (1), NNF (1), Accord (1), LITE-Africa (1) and MSDF (1). The total number of participants was 10 (3 females and 7 males).



Cross section of communication committee members deliberating at meeting

In the same vein, there was another meeting with some RDCs' communication committee representatives.

The meeting which is the first for the year held at PPCD Office, Warri, Delta State with representatives from three RDCs (EGCDF, Ilaje and Dodo River). The meeting discussed the report of 2016 activities and challenges such as release of funds for communication activities and supports from the RDCs' Executives. Some other



Meeting with RDCs' communication committees reps

issues discussed were the 2017 workplans especially the introduction of radio programmes, PPCD training on 'Radio presentation and Social Media', the relevant radio stations etc. In attendance were: RDCs (4), AICECUM (1), PPCD (5), PIND (1), NNF (1), Accord (1), LITE-Africa (1) and MSDF (1). The total number of participants was 15 (3 females and 12 males).

IBRM Subcommittee meeting: The meeting held on January 25, 2017 at PPCD Office with representatives from all the NGOs. Some of the discussion focused on the assessment of 2016 programs/activities for improvement in 2017, review of IBRM 2017 workplan for possible collaboration with PIND and strategies for the meeting with the RDCs' Resource Mobilization committee. In attendance were: PPCD (5), PIND (1),

NNF (1), Accord (1), LITE-Africa (1) and MSDF (1). The total number of participants was 9 (6 females and 3 males).

Another meeting held same day, January 25, 2017 with representatives from the RDCs (EGCDF, Ilaje and Dodo River) The meeting evaluated 2016 RDCs' Resource Mobilization committees' activities, discussed

new strategies and reviewed the 2017 workplans in line with current development in the GMOU process. In attendance were: RDCs (6), GEOCCF (2), PPCD (5), PIND (1), NNF (1), Accord (1), LITE-Africa (1) and MSDF (1). The total number of participants was 17 (9 females and 8 males).



Some participants at the meeting with RDCs and CCDCs

Gender Subcommittee meeting: The members met on January 26, 2017 with representatives from the NGOs and PIND. Some of the issues addressed were:

NGOs' gender related activities with the RDCs they mentor, update on GFPs' capacity strengthening and 2017 workplan. The meeting also discussed updates on the inclusion of women in KEFFES RDF's new administration, reviewed gender activities in PPCD's 2017 workplan and proposed dates and facilitating team for each of the activities. In attendance were: PPCD (5), NNF (1) LITE-Africa (1), MSDF (1), Accord (1) and PIND (1). The total number of participants was 10 (7 females and 3 males)



Left: Bose Eitokpah (PIND) articulating some points during Gender Sub-committee meeting

Multi Stakeholder Platform on Oil Spill in the Niger Delta: PPCD participated in the Multi-Stakeholder Platform (MSP) quarterly meeting on 'Oil Spill in the Niger Delta' held on January 19, 2017 at Orchid Hotel, Asaba, Delta State. MSP has been in existence since 2013 and is an initiative of the Nigeria Security and Reconciliation Program supported by the Department of International



Bertram Mayuku contributing to the discussion at the MSP meeting

Development of the UK Government. Some of the issues discussed were: Oil spill, assessment of spill, clean-up and post assessment, challenges in getting National Oil Spill Detection and Response Agency (NOSDRA) to deliver on its mandate of responding and managing oil spills in a sustainable manner and the need to sensitize community members on roles of NOSDRA. The participants included: Key stakeholders involved in oil spill response and management, representatives of CNL, PIND, PPCD, NGOs, EGCDF, Itsekiri RDC, community members, academics, Civil Society Organisations and the media.

Support for RDCs on the implementation of communication workplans: PPCD met with the RDCs (EGCDF, Ilaje and Dodo River) on January 24, 2017 where the 2017 workplans were developed. PPCD and NGOs will further review and ensure it is submitted to CEMB for approval.

PPCD 4th Quarter Newsletter production: The PPCD 2016 4th Quarter Newsletter was circulated.

I. RESULTS / ACCOMPLISHMENTS

- The first quarter Communication subcommittee meeting achieved
- IBRM first quarter subcommittee meeting achieved
- The first quarter Gender subcommittee meeting achieved
- RDCs assisted in the development of their 2017 communication workplans.
- PPCD E-Newsletter 4th Quarter circulated

Chevron Enterprise-wide Social Investment Metrics

[INSERT SELECTED INDICATORS FROM SPREADSHEET– Note: Include the same spreadsheet on every report, but update the numbers as project progresses.]

III. PROJECT ADMINISTRATION AND MANAGEMENT

[INSERT TEXT – How is the project running?]

A faculty of project administrators made up of the PPCD program team and partner NGOs constitute the project administration team while the Planning Committee / PPCD Board made up of CNL, leaders of partner NGOs constitute the management team. The programme employs committee system and has five committees according to the five thematic areas. Each committee is chaired by the PPCD Program Officer in charge of each programme and has representatives of partner NGOs as members. The committees meet quarterly to review the part of PPCD work plan that falls under them. The workplan development is usually based on identified needs/focus for each project year and the committee runs with it with the approval of the planning committee. Sometimes projects are designed outside the workplan to meet specific

emerging needs identified by CNL. The project financing is managed by New Nigeria Foundation (NNF) and dully retired in compliance with CNL’s financial policy before reimbursements are made to NNF.

IV. PARTNERSHIPS AND CO-FINANCING LEVERAGED

[INSERT TEXT – Has the project leveraged additional co-financing from partners?]

V. CHALLENGES & EVENTS HAVING SIGNIFICANT IMPACT

[INSERT TEXT – Indicate any issues that arose and explain how they were managed. Also include specific, positive events and stories. Consider having a separate section or template for “success stories”.]

There were no significant challenges encountered within the period

VI. LESSONS LEARNED

[INSERT TEXT – reflection on project progress to date]

VII. MAJOR ACTIVITIES ACCOMPLISHED TO DATE

Activity description	Period	Responsible	Accomplishment
[INSERT ACTIVITY]	[INSERT DATES]	[NAME OF RESPONSIBLE PARTY]	[INDICATE IF DONE / IN PROGRESS / POSTPONED]
Communication subcommittee meeting	24.1.17	RDCs, PPCD, PIND, NNF, LITE Africa, MSDF, ACCORD	Done
IBRM subcommittee meeting	25.1.17	RDCs, GEOCCF, PPCD, PIND, NNF, MSDF, Accord and LITE Africa	Done
Gender Subcommittee meeting	26.1.17	PPCD, NNF, LITE Africa, MSDF and ACCORD	Done

Activity description	Period	Responsible	Accomplishment
Support to RDCs on Communication Work plan	1.17	All RDCs, PPCD, all mentoring NGOs	Done
PPCD E-Newsletter (4 th Quarter) circulated	1.17	PPCD	Done

VIII. MAJOR ACTIVITIES PLANNED FOR **[February 2017]**

Activity description	Period	Responsible	Outputs/Expected Result
[INSERT ACTIVITY]	[INSERT DATE]	[NAME OF RESPONSIBLE PARTY]	[INDICATE RESULTS]
First Quarter Peace Building subcommittee meeting	February 21	PPCD, PIND & NGOs	Improved strategy for 2017 activities
Radio presentation and social media training	February 28	RDCs, PPCD, PIND & NGOs	Understanding of radio presentation and social media
Support RDC on their 2017 communication workplans' implementation	February	PPCD, RDCs and NGOs	RDCs delivered their communication activities as stated in the workplans
Updating of PPCD Website	February	PPCD	Further dissemination of GMOU/PPCD activities
On-boarding for KEFFES & ILUCOMMA	February	PPCD, CNL, NNF, LITE-Africa,	New RDC members are aligned with their roles & responsibilities

[NOTE: ENCOURAGE PARTNERS TO INCLUDE PHOTOGRAPHS WHEREVER POSSIBLE!]